

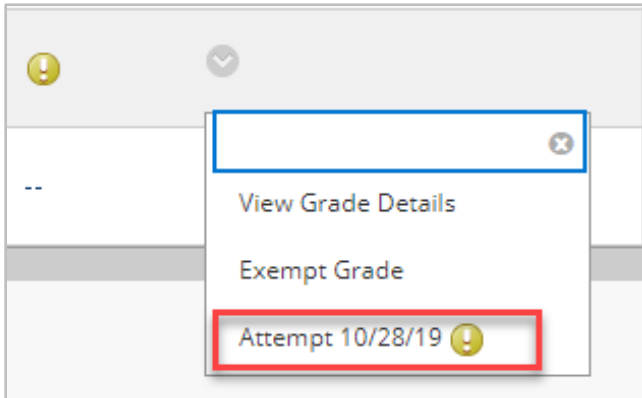
# RECORDING FEEDBACK IN ULEARN

Instructors can record audio or video feedback for graded items. This type of feedback can provide a more personal connection between the instructor and student and may also provide students with clearer feedback.

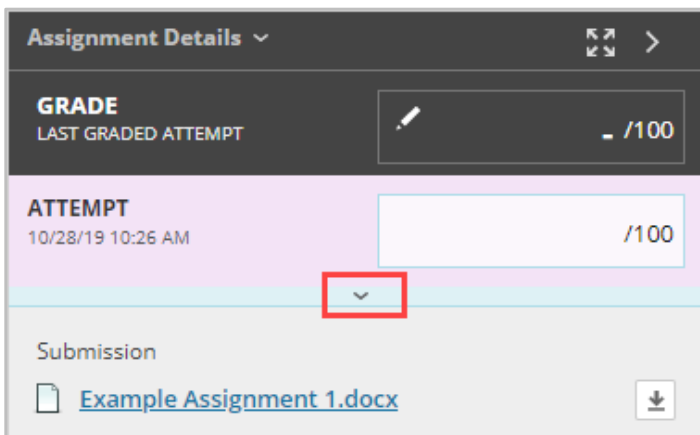
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## Instructions

1. In the Grade Center, find the attempt for the assignment and open the **Attempt**.

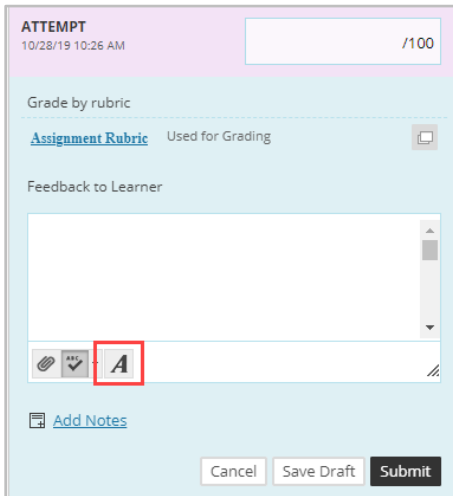


2. Click on the **down arrow** in the blue box.



3. Click the **editor** icon in the *Feedback to Learner* box.

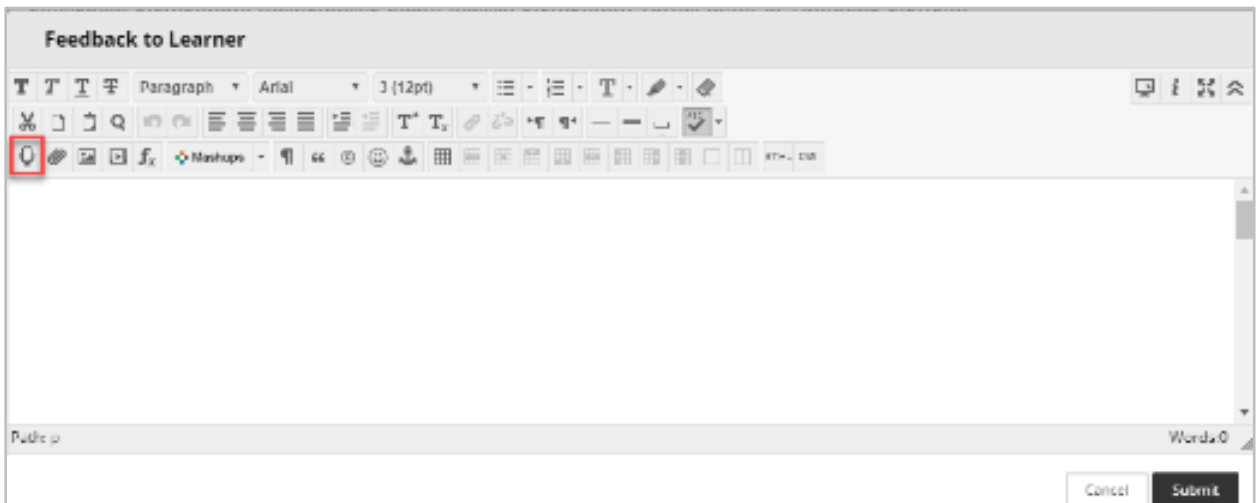
## RECORDING FEEDBACK IN ULEARN



**Note:**

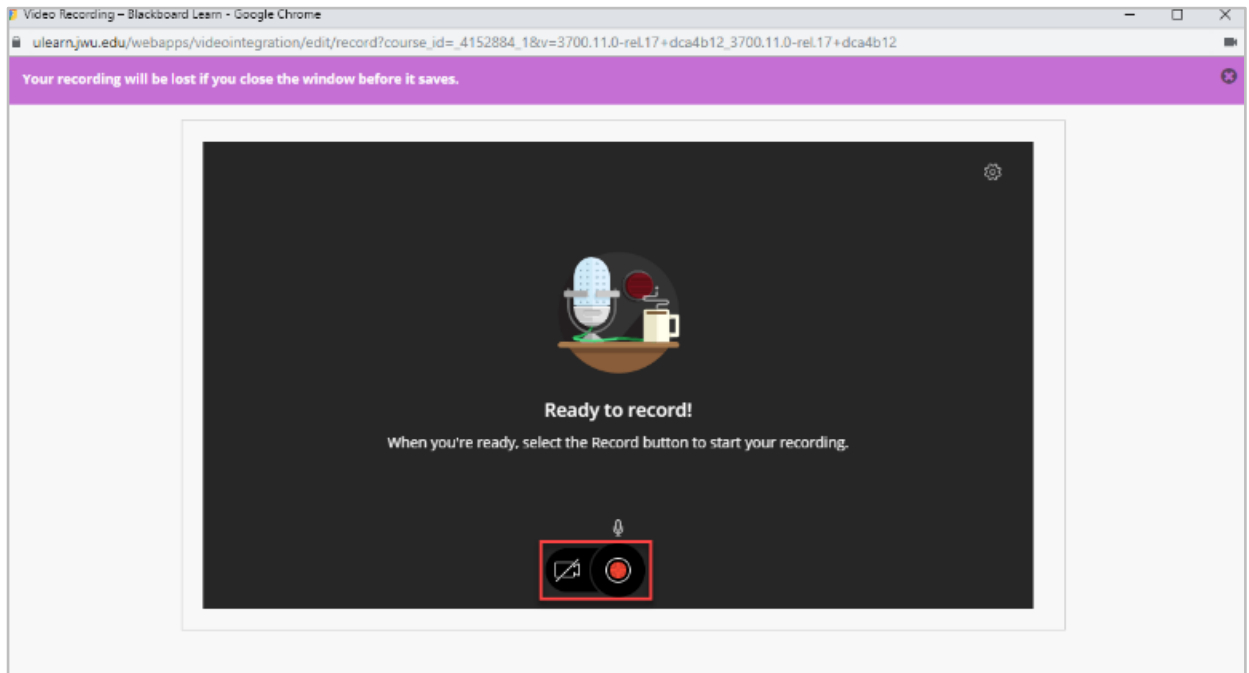
Enter the grade first, or grade with the rubric where available.

4. Select the **Insert Recording** icon on the bottom left of the *Feedback to Learner* box.



## RECORDING FEEDBACK IN ULEARN

5. Record audio by clicking on the **record** button. To record video



feedback select the **camera** icon.

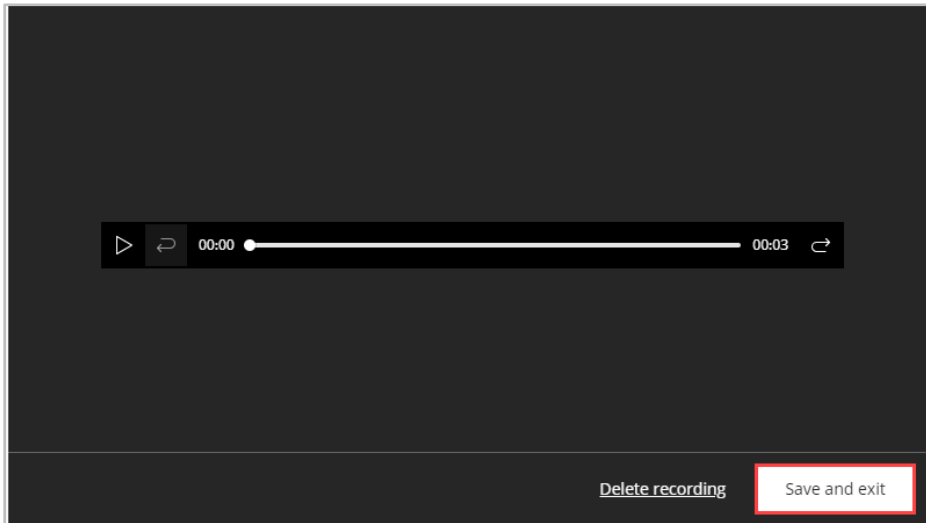
**Note:**

Feedback is limited to 5 minutes maximum.

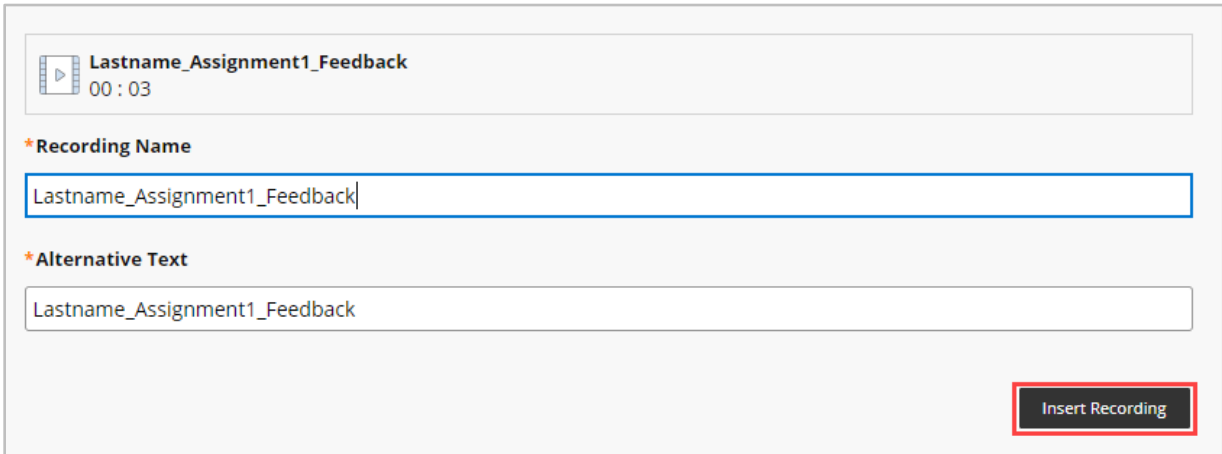
6. Record feedback after the 5 second countdown.

# RECORDING FEEDBACK IN ULEARN

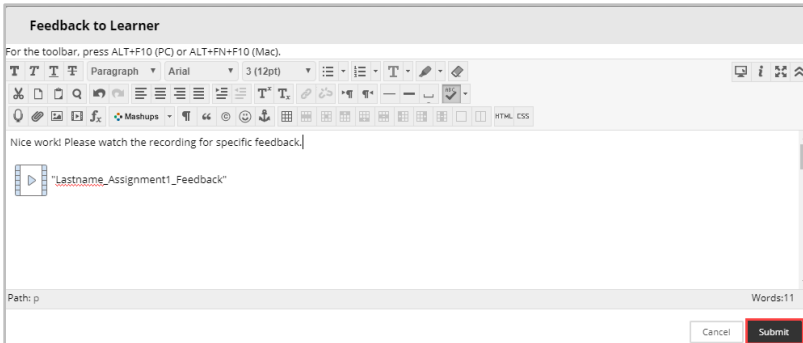
7. Click the **Save and Exit** button when done.



8. Rename the recording file and click **Insert Recording**



9. The recording is inserted into the **Feedback to Learner** box. Add a note to direct students to the recording, such as "Please listen to my recorded feedback." Click **Submit** to post.



## RECORDING FEEDBACK IN ULEARN

**Note:**

Feedback recordings are unique to each submission, and cannot be downloaded, shared, or reused.