

If students need to drop your class going forward this term, they need to initiate the drop (withdrawal) themselves by contacting an academic advisor. Students enrolled in the Online campus contact sas.onl@jwu.edu and students enrolled at a physical campus contact Student Academic Services on their campus.

To check to see if this option is already turned on in your discussions or to turn it on yourself, see the Post First Discussion Threads user guide. If you have any questions about this or any feature of ulearn, contact us at onlinehelp@jwu.edu or 401-598-4429.

Login to [jwuLink](#) > [ulearn](#)> [uSucceed](#) tab.

A link to progress surveys will be displayed at the top of your uSucceed homepage. Click that link to select the survey for each course from the drop down list.

The survey automatically defaults to indicating that all students entered course/participated.

If all students participated, submit the survey without making any adjustments. If a student did not participate at all, check No Show (never participated) for that student.

Click Submit.

You will receive a confirmation email.